



September 2025

Dear Parent/Carer

USE OF LOCKERS

The Academy has a limited number of lockers, which are available for students to use for the duration of their time at the Academy.

These enable students to store heavy books and PE kit until needed. The cost for the locker is:

Year 11 - £5

Year 10 - £10

Year 9 – £15

Year 8 - £20

Year 7 - £25

The allocated locker will stay with the student until they leave the Academy or no longer wish to have a locker. If a student decides they no longer need a locker, a refund will be made for the whole years the locker will not be used.

If the locker key is lost or not returned when the student leaves the Academy, the charge for a replacement key is £5.00.

For health and safety reasons, students who use lockers must follow the rules printed overleaf. The privilege to use a locker will be withdrawn if the rules are not adhered to.

Please read and complete the agreement form overleaf; your child will also need to read and complete the agreement form. Please return the signed agreement to Student Services, Room 1-27, and use ParentPay to make payment under the relevant year group for Lockers 2025/2026. If you do not have a ParentPay account, please email the Year Office and a username and password will be sent to you.

A locker will be allocated, and the key handed out once payment has been received.

Best wishes



LOCKER HIRE - TERMS AND CONDITIONS

1. The use of a locker is limited to the student hirer only and should not be lent to family or friends.
2. The student is responsible for the key; this should not be given to any other student.
3. Food, drink and wet or dirty kit should not be left in lockers overnight.
4. Lockers may need to be opened by adults from school for health and safety reasons. Prior permission or warning may not be possible in some circumstances.
5. Reasonable care and attention must always be taken in accessing and using lockers.
6. If a student loses their key, this must be reported to Student Services immediately. A replacement will be issued at a cost of £5.00.
7. Lockers **MUST** be emptied at the end of the Summer Term. When the student leaves the Academy, their locker key must be returned to Student Services. Any items found in lockers after the end of term will be removed to Lost Property.

ANY ABUSE OF THESE RULES WILL RESULT IN THE LOSS OF THE PRIVILEGE OF HAVING A LOCKER.



AGREEMENT

I/We understand that the locker is to be emptied and cleaned at the end of each academic year.

The locker key is to be returned on leaving the Academy.

My child is aware of, and agrees to, the conditions attached to using a locker.

Student's Name (Please print).....

Tutor Group.....

Student's Signature.....

Parent/Carer Name (Please print)

Parent/Carer Signature.....

Date.....

Please return this form to the Premises Office (underneath stairs next to Theatre)

(Office Use Only)

Date Paid.....

Locker Number.....

Date allocated.....